

MINUTES OF THE JONESTOWN CITY COUNCIL REGULAR MEETING HELD JULY 8, 2021, 7:30 P.M., AT THE CITY COUNCIL CHAMBER, 18649 FM 1431, SUITE 3A, JONESTOWN, TEXAS

Paul Johnson, Mayor Tom Buckle, Mayor Pro Tem, Place 2	Eric Davis (Place 1) Rod Schaffner (Place 3)	Dave Nelsen (Place 4) Linda Bush (Place 5)
---	---	---

Council Present: Mayor Johnson, Mayor Pro Tem Buckle, Alderman Nelsen, Alderwoman Bush, Alderman Davis, Alderman Schaffner,

Absent: None.

Staff present: City Administrator Jones, Chief Taylor, Public Works Director Herrera, Library Director Hodges, Commander Headrick, City Secretary Austin.

ITEMS OPENING MEETING

1. CALL TO ORDER, ESTABLISH QUORUM, DECLARE MEETING OPEN

Mayor Johnson announced a quorum present and opened the meeting at 7:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND PRESENTATIONS

- Proclamation recognizing Police Commander Tommy Headrick

Mayor Johnson read the proclamation honoring Commander Headrick for 40 years of service in law enforcement and presented him a framed copy. Chief Taylor presented Tommy with a commemorative plaque.

- Presentation to Library Board outgoing member Michael Latos (Michael was not able to attend this meeting)

4. ANNOUNCEMENTS: ITEMS OF COMMUNITY INTEREST

(In accordance with Government Code Title 5, Subtitle A, Chapter 551, Sect. 551.0415)

Alderwoman Bush mentioned the Library Book and Art Sale to be held on July 17th at the library, and a stargazing party to be held by the Dark Skies Committee next month.

5. REPORTS AND UPDATES

a. Quarterly board and commission reports:

- **Planning & Zoning Commission:** (a written report was provided)
- **Parks & Recreation Board:** Member Colleen O'Brien reported Jones Brothers Park improvements are going well with traffic patterns altered, additional trash containers installed, trees planted, and a tot-scape ordered. The concrete picnic tables have been replaced in Fireman's Park. There is an Eagle Scout project coming up to extend the trail from Fireman's Park to Shady Park. Regarding events, the Easter drive-in movie and Teddy Bear Picnic went well; future events include the Jonestown Street Festival on September 25, the police department's National Night Out, a star-gazing party on August 14, and additional movies at both Fireman's and Jones Brothers parks. The Board would like to schedule a workshop with Council to discuss the park budget.

b. Council Committee reports:

- Finance Committee: Alderman Nelsen noted discussion of purchasing laptops for use at city meetings, the Cox Springs School application for hotel occupancy tax funds, and scheduling of a budget workshop on July 29th.
- Planning & Economic Development Committee: Alderman Nelsen reported discussion of economic development incentives, a site plan for 18220 FM 1431, requests to remove trees on two properties, and ordinances amending minimum lot size, building height and minimum size of PUD's, regulating signs, amending definitions and criteria for boat docks, and amending landscape regulations.
- Public Works Committee: Alderman Nelsen noted estimates for Hobby Lane road repairs and a SCADA system for the wastewater plant were discussed.
- Public Works Committee: Alderman Schaffner reported the committee discussed modifications to the sex offender ordinance.

6. CITIZEN COMMUNICATIONS

In accordance with the Open Meetings Act, Council is prohibited from discussing (other than factual responses to specific questions) or acting on any items brought before them at this time.

There were no citizen comments.

GENERAL BUSINESS AND ACTION ITEMS:**CONSENT AGENDA ITEMS:**

The Consent Agenda includes routine and non-controversial items that may be acted upon with one single vote. There will be no separate discussion of these items; however, Any Councilmember may request an item be pulled from the Consent Agenda in order that it be discussed and acted upon individually as part of the Regular Agenda.

7. APPROVAL OF MINUTES

June 10, 2021, regular meeting

8. Consideration and possible action to approve the election agreement between Travis County and the City of Jonestown for the Travis County Clerk to conduct the City's elections and for use of the County's election equipment.**9. Consideration and possible action to approve an ordinance of the City of Jonestown, Texas, amending Chapter 12, "Traffic and Vehicles," Article 12.03, "Operation of Vehicles" of the City of Jonestown Code of Ordinances to correct the penalty in sections 12.03.051 and 12.03.091 to be an amount not exceed two hundred dollars (\$200.00).****10. (Pulled from the consent agenda for individual consideration as indicated below)**

Mayor Pro Tem Buckle requested that Item 10 be pulled from the consent agenda for discussion on the regular agenda. Alderwoman Bush moved to approve all consent agenda items except for Item 10. Alderman Schaffner seconded the motion. **The motion passed unanimously.**

REGULAR AGENDA ITEMS:

- 11. PUBLIC HEARING to receive public input and consider a request by Jonestown Development, LLC, for approval of a site development plan for construction of two retail buildings, parking spaces and two bio-retention ponds on a 9.681 acre site located at 18220 FM 1431, (Lot 8 Lone Mountain Ranch Subdivision), Jonestown, Texas. (postponed from the June 10, 2021, council meeting)**

APPLICANT REQUESTED FURTHER POSTPONEMENT OF THIS ITEM. A PUBLIC HEARING WILL BE RESCHEDULED FOR A FUTURE DATE.

At this time, Mayor Johnson opened discussion on Item 10 which was removed from the consent agenda:

- 10. Consider, discuss, and take any action necessary regarding an ordinance of the City Council of the City of Jonestown, Texas, amending Article 8.06, "Sex Offender Regulations" of the Code of Ordinances to provide that in the event the city council denies a request for an exemption from the residency restrictions that the city attorney shall notify the child sex offender or registrant in writing; providing that a child sex offender or registrant who is the subject of denial of a requested exemption shall have no more than sixty days in which to move to an area where his or her residency is not prohibited. (postponed from the June 10, 2021, council meeting)**

Mayor Pro Tem Buckle expressed concern with the relocation requirement in this ordinance. This ordinance will be returned to committee for further discussion. No action was taken.

- 11. a. PUBLIC HEARING to receive public input and consider amendments to the Jonestown Code of Ordinances, Chapter 14 Zoning, Section 14.02.005 (Definitions) to add a definition of "Floating habitable structure," Chapter 14, "Zoning," Section 14.02.078(a) (Criteria for boat docks) to add criteria to construct boat docks, and Chapter 3, "Building Regulations," Section 3.02.051(j) (Required Permits) to clarify compliance with zoning ordinance.**

Mayor Johnson opened the hearing; there being no one wishing to speak, he closed the public hearing.

- b. Consider, discuss and take any action necessary regarding an ordinance amending Chapter 3, "Building Regulations" and Chapter 14, "Zoning" of the Jonestown Code of Ordinances to add criteria for maintaining, constructing, and demolishing boat docks.**

City Manager Jones answered council questions regarding amendments to the ordinance draft, and provided recommendations from the Planning and Zoning Commission's meeting. Alderman Davis moved to approve the ordinance, seconded by Alderwoman Bush. After clarification by Manager Jones, Alderman Davis amended his motion to

approve the ordinance with inclusion of the Commission's two recommended changes to items (a)(3) and (a)(9) in Section 3 of the ordinance. Alderwoman Bush again seconded. **The motion passed unanimously.**

12. a. **PUBLIC HEARING** to receive public input regarding amendments to the Jonestown Code of Ordinances, Chapter 14, "Zoning," Section 14.02.061(b), Chart 1 and Chart 2 regarding minimum lot size and reducing height limit of buildings in the R-1/M-1, O, B-1, B-2 zoning districts, Chapter 14, "Zoning," Section 14.02.005 (Definitions) to amend definition of Planned unit development relating to minimum lot size, and Chapter 10, "Subdivision Regulation," Section 10.02.086(2)(h) regarding ratio of average lot depth to average lot width; and on amendments to the Jonestown Code of Ordinances, Chapter 14, "Zoning," Section 14.02.005 (Definitions) relating to definition of planned unit development and Section 14.02.076 (Planned unit development – "PUD" district) relating to purpose and objectives of district, mixed use development, and applicable rules, including district size and density.

Mayor Johnson opened the hearing; there being no one wishing to speak, he closed the public hearing.

- b. **Consider, discuss and take any action necessary regarding an ordinance amending Chapter 10, "Subdivision Regulation" and Chapter 14, "Zoning" of the Jonestown Code of Ordinances regarding minimum lot size in all zoning districts, maximum building height in the R-1, M-1, O, B-1, and B-2 Zoning Districts, and minimum size of Planned Unit Development (PUD) Districts.**

Manager Jones noted the Planning and Zoning Commission recommended approval with a typographical correction to remove asterisks in the Chart 1 section. Mayor Pro Tem Buckle moved to approve the ordinance as recommended, seconded by Alderman Nelsen. **The motion passed unanimously.**

13. a. **PUBLIC HEARING** to receive public input and consider amendments to the Jonestown Code of Ordinances by enacting a new Chapter 15, "Signs," to regulate signs in the City and extraterritorial jurisdiction and provide for a purpose, definitions, penalty, prohibited acts, compliance, exempted signs, prohibited signs, liability, permit requirements, variances, design guidelines, regulations for specific types of signs, common signage plan, commercial signs, residential signs, substitution clause, temporary signs, nonconforming signs, and maintenance and by repealing Article 3.09,"Signs" in Chapter 3, "Building Regulations."

Mayor Johnson opened the hearing; there being no one wishing to speak, he closed the public hearing.

- b. **Consider, discuss and take any action necessary regarding an ordinance adding Chapter 15, "Signs" to regulate signs in the City of Jonestown and Extraterritorial Jurisdiction, and repealing Chapter 3 "Building Regulations," Article 3.09, "Signs."**

Manager Jones reviewed changes made to the original draft ordinance and the revisions recommended by Planning and Zoning Commission at their last meeting. Staff member Lapano answered questions and provided additional information on the ordinance draft. Mayor Pro Tem Buckle moved to table this item and return it to the Development Committee for discussion, seconded by Alderman Davis. **The motion passed unanimously.**

- 14. Consider, discuss and take any action necessary regarding an application for hotel occupancy tax funding for the Cox Springs School restoration project.**

Mayor Pro Tem Buckle moved to table this item, seconded by Alderwoman Bush. **The motion passed unanimously.**

- 15. Consider, discuss and take any action necessary regarding a quote from Austin Underground, Inc., for repairs to Hobby Lane.**

Director Herrera spoke to council members about the needed repairs and recommended approving the quote. Mayor Pro Tem Buckle moved to approve the quote from Austin Underground for \$25,610.00, seconded by Alderman Davis. **The motion passed unanimously.**

- 16. Consider, discuss and take any action necessary regarding a proposal for a SCADA system to monitor the wastewater treatment plant.**

Director Herrera briefly explained the features of the proposed system. Mayor Pro Tem Buckle moved to approve the proposal for \$13,408.00, seconded by Alderwoman Bush. **The motion passed unanimously.**

- 17. Consider, discuss and take any action necessary regarding a request by Drees Custom Homes to remove two significant trees located on Lot 22, Block B, The Hollows Phase II-C, known as 18909 Leisure Lane.**

Mayor Johnson noted the trees were misidentified and this request is no longer needed. No action was taken.

- 18. Consider, discuss and take any action necessary regarding a request by Jared Wilson to remove a significant tree located on Lot 99, Northshore on Lake Travis Phase 1, known as 7106 Tradewind View Drive.**

Mayor Johnson noted the tree in question was certified as dead by an arborist, so this request is no longer needed. No action was taken.

Mayor Johnson announced that Council would convene into executive session to consider the item below, reading the item. The executive session convened at 8:26 p.m.

19. EXECUTIVE SESSION

In accordance with Texas Government Code, Chapter 551, the Council will convene into executive session, pursuant to Section 551.074, Tex. Gov't Code (personnel):

a. To deliberate the evaluation of a public officer or employee, specifically, City Secretary.

Mayor Johnson reconvened the public session at 8:47 p.m., for the Council to take action as indicated:

RECONVENE INTO PUBLIC SESSION

to take action as deemed appropriate in the City Council's discretion regarding:

a. The evaluation of a public officer or employee, specifically, City Secretary.

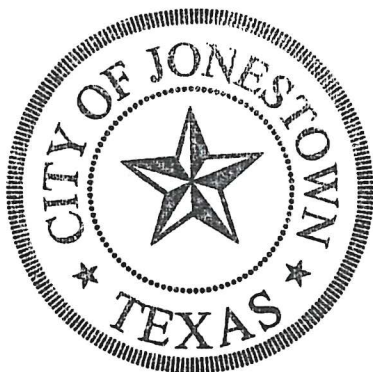
Alderman Nelsen moved to approve the budgeted merit increase for City Secretary Austin.

Alderman Bush seconded the motion. **The motion passed unanimously.**

20. ADJOURNMENT

Mayor Johnson adjourned the meeting at 8:48 p.m.

PASSED AND APPROVED AT A REGULAR MEETING HELD ON AUGUST 12, 2021.



Paul Johnson, Mayor

ATTEST:

Rachel Austin, City Secretary